



NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION
257 Johnstown Center Dr.; Unit 206
Johnstown, CO 80534
970-587-8872 – <http://www.nfrwqpa.org>

ASSOCIATION MEETING AGENDA

September 25, 2025 @ 2:00 PM

Hybrid Meeting

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 217 168 394 855

Passcode: sS79zZ6P

Dial in by phone

[+1 720-739-6745](#) United States, Denver

[Find a local number](#)

Phone conference ID: 812 384 622#

Notice is given to the North Front Range Water Quality Planning Association (NFRWQPA) members and the general public that the Association will hold its regular association meeting, which is open to the public.

1. **CALL MEETING TO ORDER.**
2. **NOTICE TO MEMBERSHIP MEETING IS RECORDED.**
3. **DETERMINATION OF A QUORUM FROM MEMBERSHIP.** – Attachment #1 (page 3).
4. **APPROVAL OF AGENDA.**
5. **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST.**
6. **PUBLIC COMMENTS.**
7. **APPROVAL OF PAST MINUTES.** – Attachment #2 (pages 4 - 6).
For review and consideration are the meeting minutes from July 24, 2025.
8. **FINANCIAL REPORTS:** – Attachment #3 (pages 7- ##).
The July and August financial statements are for review and consideration.
9. **DISCUSSION ITEM:** Regulatory Updates.
See the [Water Quality Control Commission's Long-Term Calendar](#) for reference regarding the discussion topics below.
10. **DISCUSSION ITEM:** Regulation 85 (Co-Chair) Update and Input.
Please fill out the following [Regulation 85 Survey](#) before the membership meeting for an open discussion regarding the upcoming Regulation 85 hearing on November 10, 2025. [See Regulation 85 text here.](#)
11. **DISCUSSION ITEM:** [Regulation 61](#) Update and Input.
Discuss the recent actions of the Regulation 61 hearing scheduled for October 14, 2025, as both the Division and parties have agreed to drop recommendations to allow modifications of administratively

extended permits. See [the redlined version of Regulation 61 here](#). Changes or edits include language for defining the Preliminary Draft Notice and its process.

12. DISCUSSION ITEM: Water Quality Permitting Improvement and Reporting Workgroup (Sterring Committee) Update and Input.

Discuss the recent meetings of the Water Quality Permitting Improvement and Reporting Workgroup and gather feedback from membership.

13. DISCUSSION ITEM: NWRI Feasibility and Implementation Review Panel Update.

Discuss the NWRI Feasibility and Implementation report.

14. DISCUSSION ITEM: Workgroup Update Presentations.

The workgroup updates are available [HERE](#). Ideally, you should read them before the meeting and bring any questions you may have. This is the allotted time for any clarification you may need regarding workgroup updates.

15. ADJOURN

NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION

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Designated Management and Operation Agency Members

	Designation	Primary Contact	Alternate Contact	2025 Dues	
1	Ault, Town of	Management/Operation Agency	Grant Ruff	Dustin Preston	PAID
2	Berthoud, Town of	Management/Operation Agency	Chris Kirk	Wayne Ramey	PAID
3	Boxelder Sanitation District	Management/Operation Agency	Brian Zick	David Lewis	PAID
4	Brighton, Town of	Management/Operation Agency	Sherry Scaggiari	Emily Meek	PAID
5	Broomfield, City & County	Management/Operation Agency	Ken Rutt	Dennis Rodriguez	PAID
6	Dacono, City of	Management Agency	Bobby Redd	Jennfier Krieger	PAID
7	Eaton, Town of	Management/Operation Agency	Greg Brinck	Wesley LaVanchy	PAID
8	Erie, Town of	Management/Operation Agency	Jon Coyle	Bruce Chameroy	PAID
9	Estes Park Sanitation District	Operation Agency	Tony Drees		PAID
10	Evans, City of	Management/Operation Agency	Robby Porsch		PAID
11	Fox Acres Community Services	Private Agency	Richard Hopp	James Cates	PAID
12	Frederick, Town of	Management Agency	Bryan Ostler	Tiffany Lozada	PAID
13	Ft. Collins, City of	Management/Operation Agency	Kathryne Marko	Jesse Schlam	PAID
14	Ft. Lupton, City of	Management/Operation Agency	Chris Cross		PAID
15	Greeley, City of	Management/Operation Agency	Tyler Eldridge	Adam Prior	PAID
16	Hudson, Town of	Management/Operation Agency	Bryce Lange	Jennifer Woods	PAID
17	Johnstown, Town of	Management/Operation Agency	Philip Barone	Matt LeCerf	PAID
18	Keenesburg, Town of	Management/Operation Agency	Mark Gray		PAID
19	Kersey, Town of	Management/Operation Agency	Stacy Brown		PAID
20	Larimer County	Management Agency	Keila Flores		PAID
21	LaSalle, Town of	Management/Operation Agency	Barry Schaeffer		PAID
22	Lochbuie, Town of	Management/Operation Agency	AJ Euckert	Wayne Ramey	PAID
23	Longmont, City of	Management/Operation Agency	Azara Bilgin	Mary Paterniti	PAID
24	Loveland, City of	Management/Operation Agency	Joe Creaghe	Brandon Cayou	PAID
25	Mead, Town of	Management/Operation Agency	Hellen Migchelbrink	Erika Rasmussen	PAID
26	Metro Water Recovery	Operation Agency	Erik Burggraf	Jennifer Robinett	PAID
27	Milliken, Town of	Management/Operation Agency	Don Stonebrink	Brad Simons	PAID
28	Northglenn, City of	Management/Operation Agency	Manuel Freye	Shelley Stanley	PAID
29	Pierce, Town of	Management/Operation Agency	Pat Larson		PAID
30	Platteville, Town of	Management/Operation Agency	David Brand	Josh Leyba	PAID
Resource Colorado Water & Sanitation					
31	Metro District		Paul Wilson	Paul Goluskin	PAID
32	Severance, Town of	Management/Operation Agency	Nicholas Wharton	Mike Ketterling	PAID
33	South Ft. Collins San. Dist.	Management/Operation Agency	Derik Caudill	Randy Kenyon	PAID
34	St. Vrain Sanitation District	Management/Operation Agency	Chris Kampmann	Dan Feller	PAID
35	Timnath, Town of	Management/Operation Agency	Earl Smith	Justin Stone	PAID
36	Upper Thompson San. Dist.	Management/Operation Agency	Matt Allen	Suzanne Jurgens	PAID
37	Weld County	Management Agency	David Eisenbraun	Katie Sall	PAID
38	Wellington, Town of	Management/Operation Agency	Bob Gowing	Mike Flores	PAID
39	Windsor, Town of	Management/Operation Agency	Chris Claymore	John Thornhill	PAID

Associates and Industries

40	NCWCD	Associate	Anna Hermes	Ester Vincent	PAID
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40 Representative Votes / 10 Representatives required for Quorum (25%)

rev. 6-2-25

Attachment #2



ASSOCIATION MEETING MINUTES

July 24, 2025, 2:00 PM

1. **CALL MEETING TO ORDER.**

Mr. Thomas called the meeting to order at 2:02 PM.

2. **NOTICE TO MEMBERSHIP MEETING IS RECORDED.**

Mr. Thomas notified the membership that the meeting was recorded.

3. **DETERMINATION OF A QUORUM FROM MEMBERSHIP.**

Attendance:

NFRWQPA – Mr. Thomas, Manager

Executive Committee Officers –

Chair – Brian Zick – Boxelder S.D.

Treasurer – Jesse Schlam – Ft. Collins

Officer – Chris Kampmann – St. Vrain S.D.

Officer – Savana Dumler – Berthoud

Officer – Randy Kenyon – S. Fort Collins S.D.

Officer – Matt Allen – Upper Thompson S.D.

Mary Paterniti – Longmont

Matt Canterbury – Keenesburg

Meagan Smith – Wellington

Robby Porsch – Evans

Shelley Stanley – Northglenn

Sherry Scaggiari – Brighton

Stacy Brown – Kersey

Suzanne Jurgens – Upper Thompson S.D.

Executive Committee Officers Absent –

Vice Chair – Tyler Eldridge – Greeley

Public –

Brad Simons – MMI

Craig Matsuda – Aqua Engineering

Tyler Vertovec – Aqua Engineering

Dave Stewart – Stewart Environmental

Lonnie Losh – Bio2 Solutions

Fernando Molina – JBS

Jimmy Sias – Fuzion Field Services

Membership –

AJ Euckert – Lochbuie

Brandon Cayou – Loveland

Dennis Markham – Windsor

Erik Burggraf – Metro Water Recovery

Josh Leyba – Platteville

Katie Sall – Weld County

Keila Flores – Larimer County

Mark Gray – Keenesburg

– Mr. Thomas announced a quorum.

4. **APPROVAL OF AGENDA.**

Mr. Schlam motioned to approve the agenda, seconded by Mrs. Scaggiari. The motion carried unanimously.

5. **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST.**

No Potential conflicts of interest were disclosed.

6. **PUBLIC COMMENTS.**

No public comments were stated.

7. **APPROVAL OF PAST MINUTES.**

Mrs. Dumler motioned to approve the meeting minutes from June 26, 2025, seconded by Mr. Schlam. The motion carried unanimously.

8. FINANCIAL REPORTS.

Mrs. Brown moved to approve the June 2025 financial statements, seconded by Mr. Schlam. The motion carried unanimously.

9. DECISION ITEM: [Town of Lochbuie WRF Capacity Expansion Site Application.](#)

Mr. Craig Matsuda with Aqua Engineering presented Town of Lochbuie WRF WRF Capacity Expansion Site Application for consideration. The WRF is currently approaching its rated capacities and needs expansion. The interim expansion project, is increasing the WRF hydraulic and organic rated capacities to 2.85 mgd and 8,890 ppd BOD5, respectively. The existing Lochbuie WRF is a Modified Ludzack-Ettinger (MLE) mechanical treatment system rated for 2.00 mgd at 3,840 pounds per day (ppd) of 5-Day Biochemical Oxygen Demand (BOD5). The Town will complete this expansion through secondary treatment process aeration system improvements (blower replacement only), targeting current permit effluent limitations and nitrification. This expansion project is an interim step to provide the WRF short-term capacity while the Town completes its planning, design, and construction of a larger 6.0 mgd WRF expansion project (construction anticipated to be complete in 2028).

Mrs. Brown moved to approve the Town of Lochbuie WRF Capacity Expansion Site Application, seconded by Mr. Schlam. The motion carried unanimously.

10. DECISION ITEM: [Town of Keenesburg Lagoon Phosphorus Improvements Site Application.](#)

Mr. Brad Simons with MMI Enginnering and Mr. Dave Stewart with Stewart Enviornmental presented the Town of Keenesburg Site Application for phosphorus improvements to its existing lagoon wastewater treatment system. The project involves implementing an Electro-Coagulation/Electro-Formation process and a Zeolite process to achieve nutrient reduction. The process improvements include an electrocoagulation system, comprising of a reaction tank and a clarifier system, chemical addition, a sand filter, and the zeolite ion exchange system. The improvements target phosphorus removal, but are anticipated to remove ammonia nitrogen and nitrate nitrogen from the wastewater as well.

Mr. Zick moved to approve the Town of Keenesburg Lagoon Phosphorus Improvements Site Application, seconded by Mr. Schlam. The motion carried unanimously.

11. DISCUSSION ITEM: [Workgroup Update Presentations.](#)

Mr. Thomas presented a summary of the workgroup updates, which are available [HERE](#).

12. ADJOURN

Attachment #3

NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION

Balance Sheet

As of July 31, 2025

Cash Basis

<u>Account</u>	<u>Jul 31, 2025</u>	<u>Jun 30, 2025</u>	<u>\$ Change</u>
Assets			
Current Assets			
Cash and Cash Equivalents			
1100 - Checking NFRWQPA	20,650.86	13,083.57	7,567.29
1250 - Colorado Trust NFRWQPA	618,845.25	629,038.35	(10,193.10)
Total Cash and Cash Equivalents	639,496.11	642,121.92	(2,625.81)
1500 - Security Deposit	1,353.00	1,353.00	0.00
Total Current Assets	640,849.11	643,474.92	(2,625.81)
Total Assets	640,849.11	643,474.92	(2,625.81)
Liabilities and Equity			
Liabilities			
Current Liabilities			
2406 - Accrued Vacation Payable	1,592.31	1,592.31	0.00
2300 - Pension Payable	844.41	844.41	0.00
2407 - PERA Payable	2,535.10	2,535.11	(0.01)
2050 - Mark's CC x5076	1,662.98	921.55	741.43
Total Current Liabilities	6,634.80	5,893.38	741.42
Total Liabilities	6,634.80	5,893.38	741.42
Equity			
2810 - Assets Beginning of Year	572,240.82	572,240.82	0.00
Current Year Earnings	165,748.34	169,115.57	(3,367.23)
3900 - Retained Earnings	(103,774.85)	(103,774.85)	0.00
Total Equity	634,214.31	637,581.54	(3,367.23)
Total Liabilities and Equity	640,849.11	643,474.92	(2,625.81)

No assurance is provided on these financial statements.
The financial statements do not include a statement of cash flows.
Substantially all disclosures required by GAAP omitted.

NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION

Statements of Revenue and Expenses - Budget vs Actual

For the one month ended July 31, 2025

Cash Basis

Account	Jul 2025	Jan-Jul 2025	Budget	% of Budget
Income				
9010 - Membership Dues	0.00	178,158.75	174,851.00	101.89%
9015 - Nonmember Review Fees	0.00	2,992.00	0.00	0.00%
9020 - Interest Income	2,306.90	14,802.37	10,000.00	148.02%
9030 - CDPH & E	10,283.75	10,283.75	26,700.00	38.52%
9040 - 319 Grants NPS Watershed Plan	4,455.83	91,949.86	25,000.00	367.80%
9990 - Miscellaneous	0.00	20,000.00	0.00	0.00%
Total Income	17,046.48	318,186.73	236,551.00	134.51%
Expenses				
3100 - Salary	10,647.75	74,534.25	127,773.00	58.33%
3102 - Dental Insurance	112.00	784.00	1,500.00	52.27%
3103 - Vision Insurance	21.25	148.75	300.00	49.58%
3200 - Health Insurance	2,063.50	14,444.50	25,000.00	57.78%
3300 - Retirement Contributions	319.43	2,236.01	4,500.00	49.69%
3400 - FICA/PERA Manager	1,731.32	12,119.24	25,000.00	48.48%
3600 - Workman's Compensation	0.00	292.00	550.00	53.09%
5010 - Rent & Utilities	1,566.00	10,962.00	20,000.00	54.81%
5100 - Telephone Cellular	75.00	525.00	900.00	58.33%
5120 - Interest	0.00	0.00	10.00	0.00%
5130 - Internet Service	0.00	1,129.35	3,000.00	37.65%
5140 - IT Support	0.00	2,877.41	5,000.00	57.55%
5150 - Advertising	0.00	0.00	500.00	0.00%
5160 - Insurance	777.00	777.00	750.00	103.60%
5300 - Office Supplies	194.21	548.58	2,500.00	21.94%
5350 - Postage	0.00	73.00	150.00	48.67%
5400 - Dues & Subscriptions	0.00	1,311.00	5,000.00	26.22%
5425 - Intergovernmental Assist	1,000.00	4,000.00	10,000.00	40.00%
5450 - Training	0.00	0.00	500.00	0.00%
5500 - Mileage Reimbursement	0.00	137.34	1,000.00	13.73%
5510 - Meals & Lodging	0.00	329.48	2,500.00	13.18%
5520 - Transportation	0.00	15.50	1,000.00	1.55%
5550 - Conferences	160.00	160.00	3,000.00	5.33%
5600 - Accounting	260.00	1,820.00	4,500.00	40.44%
5650 - Auditing	0.00	0.00	7,500.00	0.00%
5700 - Legal	0.00	10,296.00	15,000.00	68.64%
5750 - Bank Charges	0.00	0.00	50.00	0.00%
5800 - Capital Recovery	0.00	0.00	750.00	0.00%
5850 - Capital Expenditures	0.00	0.00	5,000.00	0.00%
5900 - Contingency Website	0.00	648.00	0.00	0.00%
6010 - Contract Services/GIS	1,486.25	12,270.00	25,000.00	49.08%
6011 - Contract Services Office	0.00	0.00	2,500.00	0.00%
6025 - Operations Contingency w/Board	0.00	0.00	20,000.00	0.00%
6040 - SUSPENSE	0.00	(0.02)	0.00	0.00%
Total Expenses	20,413.71	152,438.39	320,733.00	47.53%
Net Revenues and Expenses	(3,367.23)	165,748.34	(84,182.00)	-196.89%

No assurance is provided on these financial statements.
The financial statements do not include a statement of cash flows.
Substantially all disclosures required by GAAP omitted.

NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION

Balance Sheet

As of August 31, 2025

Cash Basis

Account	Aug 31, 2025	Jul 31, 2025	\$ Change
Assets			
Current Assets			
Cash and Cash Equivalents			
1100 - Checking NFRWQPA	2,603.93	20,650.86	(18,046.93)
1250 - Colorado Trust NFRWQPA	621,145.38	618,845.25	2,300.13
Total Cash and Cash Equivalents	623,749.31	639,496.11	(15,746.80)
1500 - Security Deposit	1,353.00	1,353.00	0.00
Total Current Assets	625,102.31	640,849.11	(15,746.80)
Total Assets	625,102.31	640,849.11	(15,746.80)
Liabilities and Equity			
Liabilities			
Current Liabilities			
2406 - Accrued Vacation Payable	1,592.31	1,592.31	0.00
2300 - Pension Payable	844.41	844.41	0.00
2407 - PERA Payable	2,535.09	2,535.10	(0.01)
2050 - Mark's CC x5076	1,180.27	1,662.98	(482.71)
Total Current Liabilities	6,152.08	6,634.80	(482.72)
Total Liabilities	6,152.08	6,634.80	(482.72)
Equity			
2810 - Assets Beginning of Year	572,240.82	572,240.82	0.00
Current Year Earnings	148,184.13	165,748.34	(17,564.21)
3900 - Retained Earnings	(103,774.85)	(103,774.85)	0.00
Total Equity	616,650.10	634,214.31	(17,564.21)
Total Liabilities and Equity	622,802.18	640,849.11	(18,046.93)

No assurance is provided on these financial statements.
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NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION
Statements of Revenue and Expenses - Budget vs Actual
For the one month ended August 31, 2025
Cash Basis

Account	Aug 2025	Jan-Aug 2025	Budget	% of Budget
Income				
9010 - Membership Dues	0.00	178,158.75	174,851.00	101.89%
9015 - Nonmember Review Fees	0.00	2,992.00	0.00	0.00%
9020 - Interest Income	2,300.13	17,102.50	10,000.00	171.03%
9030 - CDPH & E	0.00	10,283.75	26,700.00	38.52%
9040 - 319 Grants NPS Watershed Plan	0.00	91,949.86	25,000.00	367.80%
9990 - Miscellaneous	0.00	20,000.00	0.00	0.00%
Total Income	2,300.13	320,486.86	236,551.00	135.48%
Expenses				
3100 - Salary	10,647.75	85,182.00	127,773.00	66.67%
3102 - Dental Insurance	112.00	896.00	1,500.00	59.73%
3103 - Vision Insurance	21.25	170.00	300.00	56.67%
3200 - Health Insurance	2,063.50	16,508.00	25,000.00	66.03%
3300 - Retirement Contributions	319.43	2,555.44	4,500.00	56.79%
3400 - FICA/PERA Manager	1,731.32	13,850.56	25,000.00	55.40%
3600 - Workman's Compensation	0.00	292.00	550.00	53.09%
5010 - Rent & Utilities	1,566.00	12,528.00	20,000.00	62.64%
5100 - Telephone Cellular	75.00	600.00	900.00	66.67%
5120 - Interest	0.00	0.00	10.00	0.00%
5130 - Internet Service	313.90	1,443.25	3,000.00	48.11%
5140 - IT Support	0.00	2,877.41	5,000.00	57.55%
5150 - Advertising	0.00	0.00	500.00	0.00%
5160 - Insurance	0.00	777.00	750.00	103.60%
5300 - Office Supplies	0.00	548.58	2,500.00	21.94%
5350 - Postage	0.00	73.00	150.00	48.67%
5400 - Dues & Subscriptions	350.00	1,661.00	5,000.00	33.22%
5425 - Intergovernmental Assist	0.00	4,000.00	10,000.00	40.00%
5450 - Training	0.00	0.00	500.00	0.00%
5500 - Mileage Reimbursement	0.00	137.34	1,000.00	13.73%
5510 - Meals & Lodging	49.06	378.54	2,500.00	15.14%
5520 - Transportation	0.00	15.50	1,000.00	1.55%
5550 - Conferences	0.00	160.00	3,000.00	5.33%
5600 - Accounting	315.00	2,135.00	4,500.00	47.44%
5650 - Auditing	0.00	0.00	7,500.00	0.00%
5700 - Legal	0.00	10,296.00	15,000.00	68.64%
5750 - Bank Charges	0.00	0.00	50.00	0.00%
5800 - Capital Recovery	0.00	0.00	750.00	0.00%
5850 - Capital Expenditures	0.00	0.00	5,000.00	0.00%
5900 - Contingency Website	0.00	648.00	0.00	0.00%
6010 - Contract Services/GIS	0.00	12,270.00	25,000.00	49.08%
6011 - Contract Services Office	0.00	0.00	2,500.00	0.00%
6025 - Operations Contingency w/Board	0.00	0.00	20,000.00	0.00%
6040 - SUSPENSE	0.00	(0.02)	0.00	0.00%
Total Expenses	17,564.21	170,002.60	320,733.00	53.00%
Net Revenues and Expenses	(15,264.08)	150,484.26	(84,182.00)	-178.76%

No assurance is provided on these financial statements.
The financial statements do not include a statement of cash flows.
Substantially all disclosures required by GAAP omitted.