

MINUTES
NFRWQPA July 24, 2008 Meeting

1. Roll Call

The meeting was called to order at 3:03 p.m. by Chair, Jeff Hodge at the Northern Colorado Water Conservancy District offices. Roll was called and the following members were in attendance:

Randy Siddens – Boxelder S. D.	Tom Satchell – Lochbuie
Anthony Tuka - Broomfield	Karen Frarck - Lochbuie
Jon Mays – Erie	Larry Wyeno - Longmont
Earl Smith - Evans	Steve Adams - Loveland
Carol Webb – Ft. Collins	Jim Licko – Resource CO Metro D.
Dennis Schump – Greeley	John Holdren – Severance
Tim Holbrook - Hudson	Rob Fleck – St. Vrain S.D.
David Andre – Kodak Colorado	Jeff Hodge – Upper Thompson S.D.

Also present was Connie O’Neill, Manager for the Association.

2. Approval of Agenda

No changes were proposed to the agenda as presented.

3. Minutes

Minutes of the June 26, 2008 meeting were reviewed. Mr. Mays made a motion to approve the minutes. Mr. Holdren seconded motion and it was approved.

4. Financial Report

Ms. O’Neill presented June financial report. Mr. Mays made a motion to approve the report. Mr. Adams seconded the motion and it was approved.

5. Decision Item: Utility Plan, Town of Hudson

Ms. O’Neill stated that this item and the next two items on the agenda are all from the Town of Hudson. The Utility Plan Review Committee has reviewed the plan and met with representatives from the town. The town has submitted updated information on several occasions to address the questions of the committee. Mr. Holbrook from IFE was asked to give a presentation of what the Town of Hudson is planning. Mr. Holbrook gave an overview and background of existing facility. There is a prison expected to be completed early 2010. Mr. Holdren asked about the current east side lift station. Mr. Holdbrook answered that it may continue to go west; it is not servicing any homes now. Mr. Schump asked how big the plant site was and was told it is 10 acres. Ms. O’Neill then went through the conditions that would need to be met for it to be approved. Those conditions include: (1) Additional consolidation information should be provide to meet the requirements of the Colorado Department of Public Health and Environment’s Policy #5. (2) Clarification should be provided to explain the conflicting population and flow projections provided in Section 3 and Appendix 16 of the document. (3) The financial plan provided does not demonstrate a positive cash flow for the first several years. This plan is based on a 2-3% residential growth scenario with additional commercial and industrial growth. Because of this, the Committee recommends that the Town evaluate alternative to address potential issues should the growth rate be lower than projected. (4) All Weld County Zoning Permits must be obtained prior to construction of the proposed Wastewater Treatment Facility, if the site and facility remain in unincorporated Weld County jurisdiction. The property is currently zoned as the Weld County Agricultural Zone District. The Weld County Code defines wastewater treatment facilities as a Major Facility of a Public Utility. Major Facilities of a Public utility require processing as Use by Special Review (“USR”) in the Agricultural Zone District. USR’s require review and application, lasting 3 – 6 months for completions. Contact Planning Services staff to schedule a Pre-Application Meeting, if this becomes relevant. Mr. Adams made a motion to approve with the four

conditions being met. Mr. Wyeno seconded the motion and it was approved. Ms. O'Neill noted that some of the conditions may already be met with the new updated plan but the committee has not had time to review it yet.

6. **Decision Item: Site Application, Town of Hudson, New Wastewater Treatment Facility**

Ms. O'Neill stated that the site application was for the new WWTF that was discussed for the Town of Hudson. As with all site applications for new wastewater treatment facilities the land use management agency and local health department have to review and sign off on the application. Weld County Health & Planning have reviewed and have recommended for approval with conditions. Mr. Holdren asked if the Town of Hudson owned the property. Mr. Holbrook indicated that they have a letter of intent to convey the property to town. Mr. Adams made a motion to recommend for approval of the application. Mr. Mays seconded the motion and it was approved.

7. **Decision Item: Site Application, Town of Hudson, West Side Lift Station**

Ms. O'Neill stated that the Town of Hudson has also submitted a Site Application for a lift station and force main that will serve the west side of town and convey wastewater to the new wastewater treatment facility. This site is located in the city limits of Hudson and therefore did not require Weld County Planning Commissioner review. Mr. Holdren made a motion to recommend for approval of the application. Mr. Mayes seconded the motion and it was approved.

8. **Utility Plan, & Site Application Policy Discussion**

Ms. O'Neill presented the results of a survey that was sent out to the membership. The survey requested a response as to whether members supported the original Utility Plan Policy and the intent of that policy which was that Utility Plans would be submitted and reviewed from entities prior to considering any Site Application. Thirteen members responded to the survey and twelve were in favor of the original policy and intent. Ms. O'Neill then suggested based on the responses, that she work with the Executive Committee to draft revised language to the Site Application Policy to better define this intent. Ms. Webb suggested that language in the Utility Plan Policy also be clarified. There was then additional discussion about what language might be changed or clarified in the Utility Plan Policy. Mr. Mays then asked for clarification on when a Utility Plan would need to be updated if preparing a Site Application. Mr. Siddens voiced concern with the Association not considering a Site Application if there is no Utility Plan. Ms. Webb suggested guidance for when it might be appropriate to consider a Site Application without a Utility Plan. Mr. Adams added that amendments to Utility Plans are often simple and strait forward and do not need to cost a lot of money to do. Ms. O'Neill summarized the discussion by stating that she would work with the Executive Committee to develop revised language in the Utility Plan Policy and the Site Application policy that would better define the original intent. In addition, she would also evaluate whether there are opportunities to consider some Site Applications without Utility Plans when they address minor changes.

9. **Other Business**

A. Water Quality Control Commission: Ms. O'Neill stated that the 2007 Update of the 208 Plan was approved last week by a vote of 5 to 2. There may be some appeal to the decision but Ms. O'Neill will keep everyone posted.

B. Other Business: Ms. O'Neill attended the Water Quality Forum annual retreat. As they usually do there was a review of the standing committees for the forum and a review of upcoming issues to determine a need for any new committees. There were 2 new committees formed this year. One for 303d listing methodology and the other for the revisions to Reg 22. The Reg 22 group met yesterday. The group triaged the list of potential issues. Ms. O'Neill will be providing workgroup updates. In addition the meeting notes will be posted on the forum web page. The goal is to have a group proposal prepared by the end of February to present to the hearing which will be in July of 2009.

10. Adjourn

There being no further business Mr. Mays made a motion to adjourn the meeting. Mr. Fleck seconded the motion and the meeting was adjourned.