

MINUTES
NFRWQPA
January 22, 2009

1. Roll Call

The meeting was called to order at 3:10 p.m. by Eric Doering at the Northern Colorado Water Conservancy District offices. Roll was called and the following members were in attendance.

Tony Huerta – Berthoud	Dennis Schump - Greeley
Fred Walker – Boxelder S.D.	David Andre - Kodak
Ed Burke – Brighton	Larry Wyeno - Longmont
Jon Mays – Erie	Steve Adams - Loveland
Earl Smith – Evans	David Brand - Platteville
Myles Throop – Frederick	John Holdren - Severance
Carol Webb – Fort Collins	Eric Doering – St. Vrain. S. D.
Steve Comstock – Fort Collins	Rob Fleck – S.D.
Claud Hanes – Ft. Lupton	

Also present, Connie O’Neill Manager for the Association, Link Mueller, Shelley Trujillo, Colleen Young, Tim Holbrook, and Cameron Parrott.

2. Approval of Agenda

The agenda was approved as presented.

3. Minutes

Minutes of the December 11, 2008 meeting were considered. Mr. Holdren made a motion to approve the minutes, Mr. Mays seconded the motion and it was approved.

4. Financial Report

Ms. O’Neill explained that financial statements for both November and December were included. The audit expense for 2007 financial records is included in the Decembers report. There may be some year end adjustments. The year was finished approximately \$23,000 under budget. Mr. Mays made a motion to approve the financial report. Mr. Hanes seconded the motion and it was approved.

5. Decision Item: Utility Plan, City of Fort Collins

Mr. Mueller from the City of Fort Collins provided background information, population and flow projections, and a facilities summary. Currently the Mulberry WWTF is shut down and flows are diverted to the Drake WWTF. As part of the Utility Plan, the City reviewed consolidation of two plants as well as short and long term needs. The master plan is starting now. Mr. Mueller also reviewed the items driving the Mulberry upgrades, and described the conventional activated sludge process. Mr. Fleck gave the committee recommendations for approval of the plan. Mr. Mays made a motion to approve the Utility Plan of Fort Collins. Mr. Holdren seconded the motion and it was approved.

6. Decision Item: Amendment Application, City of Fort Collins

- Ms. O'Neill explained that the application is for modifications to the Mulberry plant that were just discussed and the application is consistent with what was included in the Utility Plan. These changes are needed to replace old equipment (60 yr old trickling filter) and address odors. The modifications are being timed to allow for flows to be diverted to the Drake facility while they still have sufficient excess capacity. Mr. Mays made a motion to recommend for approval of the Amendment Application for the City of Fort Collins. Mr. Wyeno seconded the motion and it was approved.
7. **Decision Item: Utility Plan, Ben Delatour Scout Ranch**
 Ms. O'Neill explained that this is not the first proposal that we have seen from Ben Delatour over the last couple of years. For a variety of reasons the other plans did not get completed. They now are under more pressure from the State and Larimer County because the current system is failing and they have to do something to allow them to continue to operate. They are proposing a package extended aeration plant with option to add MBR in the future to serve the dining hall and shower facility. Mr. O'Neill, Engineer for the Scout Ranch gave a brief presentation. He reviewed the existing treatment for the ranch. The ranch is proposing an extended aeration plant. Mr. Burke requested the location of the ranch. The ranch is located near Red Feather Lakes. The maximum capacity is 6,000 campers but it hasn't been that high. Mr. Mays had a concern with operation. Mr. O'Neill explained that the staff shows up three to four weeks ahead of time for training so that should allow for start up time. They will also contract with an operator. Mr. Fleck gave the committee recommendation for approval of the Plan. Mr. Holdren made a motion to approve the Utility Plan for Ben Delatour Scout Ranch. Mr. Mays seconded the motion and it was approved.
8. **Decision Item: Site Application, Ben Delatour Scout Ranch**
 Ms. O'Neill stated that this application is for the Ben Delatour Scout Ranch. It is consistent with the Utility Plan just approved. They estimate the start up of the new facility will be in July/ August of 2009. There is a big push to get things going. Mr. Mays made a motion to recommend for approval of the Site Application for Ben Delatour Scout Ranch. Mr. Adams seconded the motion and it was approved.
9. **Public Hearing: Plan Amendment, Town of Hudson**
 A public hearing was then held to consider the proposed Plan Amendment submitted by the Town Of Hudson. Mr. Holbrook with IFE was present to represent Hudson. Ms. O'Neill discussed that the Town of Hudson submitted a Utility Plan along with a Site Application for a new Waster Water Treatment Plant in 2008. The new plant will be in section twenty four and a lift station will be added at a later date. She indicated that the amendment includes this land area. Mr. Doering then opened the public hearing and asked for public comment. Seeing no comment the hearing was closed. Mr. Hanes made a motion to approve the Plan Amendment for the Town of Hudson. Mr. Wyeno seconded the motion and it was approved.
10. **Decision Item: 2009 Budget**
 Ms. O'Neill has been working with the Executive Committee to prepare the budget and the budget has been approved by the Executive Committee for

presentation. The budget reflects a 6.4% reduction in expenditures from the 2008 approved budget. The Executive Committee felt that it was appropriate to show that the Association recognizes the difficult economic times that its members are facing and respond accordingly in our proposed budget. The 2009 budget shows a tightening on our part and better reflects the actual expenditures history of the last several years. Mr. Burke asked a question about the CDT accounts. Ms. O'Neill explained that CDT was closed and our accounts were transferred to ColoTrust. Ms. O'Neill will continue to give updates on the separate Lehman Fund account as they come in. The amount that was lost was \$6,267. Ms. Webb thanked Ms. O'Neill for her hard work with the budget and NFRWQPA. Mr. Holdren made a motion to approve the 2009 budget. Mr. Hanes seconded the motion and it was approved.

11. Decision Item: Election of Officers

Mr. Doering stated that Attachment 9 is the list of nominees prepared by the Nominating Committee. Mr. Wyeno who chaired the Committee indicated that all members were contacted and all responded. In addition to the three existing officers, John Holdren and Jim White also volunteered to run for the Executive Committee. Mr. Doering asking if there were other nominations from the floor. Seeing none, Ms. O'Neill passed out the ballots. The ballots were then collected and Ms. O'Neill and Mr. Fleck stepped into the hall to count the ballots. During this recess Mr. Huerta recommended to the group a program titled "Liquid Assets" as an educational tool they may want to use. Ms. O'Neill and Mr. Fleck then returned with the election results and Mr. Doering presented the 2009 Executive Committee as:

Chair – Eric Doering

Vice Chair – Dave Andre

Secretary – Steve Adams

Representatives: Earl Smith, Carol Webb, Jon Mays, and John Holdren

12. Decision Item: Utility Plan Review Committee Confirmation

The Association has prepared a list of member representatives who have agreed to serve on the Utility Plan Review Committee. This list is being presented to the Association for confirmation as required by the Utility Plan Guidance. Mr. Fleck will continue to serve as Chair. Mr. Smith made a motion to approve the Utility Plan Review Committee. Mr. Andre seconded the motion and it was approved.

The 2009 Plan Review Committee will include:

Rob Fleck - St. Vrain Sanitation District - Chair

Steve Adams & Chris Matkins - Loveland

Ken Rutt - Broomfield

John Holdren & Mike Ketterling - Severance

Randy Siddens - Boxelder Sanitation District

John Mays - Erie

Chris Bieker - Upper Thompson Sanitation District

13. Other Business

a. Water Quality Control Commission:

Ms. O'Neill explains that she did not attend the January meeting due to the weather however there was only one main item on the agenda for our region which was the revisions to Walnut and Woman Creeks regarding radionuclides. WQCC took preliminary action on this. At the February WQCC hearing there will be a review of the proposals for the Reg. 38 Rule Making Hearing coming up in June. They have about 15 external proposals in addition to the WQCD proposal.

b. Regulation 22 Workgroup Update:

Ms. O'Neill explains that the workgroup has been meeting regularly. They have worked through a number of issues including some changes/clarification to definitions. NFRWQPA submitted two issues (suggestions for Utility Plan which were refined to three specific issues and suggestions to streamline pilot project process). Pilot project issues, Ms. O'Neill is working with David Allen to draft something to present to the group. Regarding the three Utility Plan issues, language has been developed on the IGA issue and that will have final review of the group next week. Utility Plan issue two, lift station capacity, also has draft language that will have final review of group next week. Utility Plan issue three, lift station financial capacity, has language that the group has approved. In addition the group is considering requiring emergency plans with the site application and a list of items that should be considered in the emergency plan. Ms. O'Neill explains that she does not think this is a huge stretch because Policy 96-1 already requires emergency plans. One issue of concern that has been proposed would limit service areas identified with site applications to only area that has annexed to a municipality, included in a district, or covered under an agreement. Ms. O'Neill stated that NFRWQPA has not supported this proposal so there should be additional discussion about this next week.

c. Other Items/Reports:

Ms. O'Neill attended the Water Quality Forum meeting. An email was sent out regarding the memo the Division had submitted regarding their fee bill. They are going to cut staff but hope to avoid layoffs by leaving current positions vacant. WQCD also discussed the possibility of opening up the eligibility list for revolving loan funds again given the possibility of additional dollars in the fund from a stimulus package.

14. Adjourn

There being no further business. The meeting was adjourned.