

**MINUTES**  
**NFRWQPA February 28, 2008 Meeting**

**1. Roll Call**

The meeting was called to order at 3:06 p.m. by Chair, Jeff Hodge at the Northern Colorado Water Conservancy District offices. Roll was called and the following members were in attendance:

Ed Burke – Brighton	Jim Wright - Mead
Anthony Tuka - Broomfield	Margaret Medellin – Resource CO
Stephanie Stewart – East I-25 SD.	John Holdren – Severance
Merle Maass – East I-25 SD	Eric Doering – St. Vrain SD
Jon Mays – Erie	Rob Fleck – St. Vrain SD
Carol Webb – Ft. Collins	John Jordan – Timnath
Claud Hanes – Ft. Lupton	Jeff Hodge – Upper Thompson SD
Dennis Schump – Greeley	Chris Bieker – Upper Thompson SD
Larry Wyeno – Longmont	Dennis Wagner - Windsor
Chris Matkins – Loveland	

Also present were Connie O’Neill, Manager for the Association; Ed Schemm, Larimer County; Steve Horsmon, Glacier View Meadows; Webb Jones, Saddler Metro District; Gary Woods, East I-25 Sanitation District, and Lisa Voytko and Dave Stewart, Stewart Environmental. Following roll call Ms. O’Neill asked for agenda items five and six to be switched in order.

**2. Minutes**

Minutes of the January 24, 2008 meeting were considered. Mr. Doering made a motion to approve the minutes. Mr. Mays seconded the motion and it was approved.

**3. Financial Report**

Ms. O’Neill summarized the January financial report. Mr. Mays made a motion to approve the financial report. Mr. Holdren seconded the motion and it was approved.

**4. Decision Item: Glacier View Meadows**

Ms. O’Neill summarized the application stating that it was for a new treatment facility that would replace three existing community septic systems. The existing systems are at capacity and showing signs of failure. She indicated that the Utility Plan for Glacier View Meadows was given conditional approval in October 2007. Since that time they have submitted a revised version of the utility plan that meets the conditions of that approval. Ms. O’Neil pointed out that Glacier View Meadows has been working with the Colorado Department of Public Health Environment (CDPHE) and that CDPHE requested the capacity of the plant be increased. The original capacity was based on the usage information (low because of water conservation measures in place). CDPHE was not comfortable with those estimates so they have increased the capacity from 0.25 to 0.3 mgd. In addition CDPHE recommended that Glacier View Meadows request a waiver from the requirement that they be in the planning phase when the facility reaches 80% capacity and be in construction when the facility reaches 95% capacity. That is because this facility is designed to treat a defined area and number of homes that will not be increased. Glacier View Meadows has been working very closely with Larimer County. Mr. Horsman stated that they took a careful look at the effluent analysis and will need to design the facility at 40,000 gpd to get the ammonia treatment. Mr. Doering made a motion to recommend for approval of the application. Mr. Mays seconded the motion and it was approved.

**5. Decision Item: Confirmation of Utility Plan Review Committee**

Ms. O’Neill stated that the Executive Committee had prepared a list of member representatives who have agreed to serve on the Utility Plan Review Committee which requires confirmation by the membership. Mr. Wyeno made a motion to approve the list of

members serving on the Utility Plan Review Committee. Mr. Doering seconded the motion and it was approved.

6. **Decision Item: Utility Plan – Saddler Ridge Metro District**

Ms. O’Neill stated that the Utility Plan Review Committee initially met with the Saddler Ridge Metro District in December 2007. The Committee provided the District with a list of conditions that would need to be addressed. Since that time, a revised plan has been submitted which has been reviewed by the new Utility Plan Review Committee members. In addition, the Utility Plan Review Committee received information from the District today that there is a proposed change for the initial location of the facility. Mr. Stewart provided additional clarification on the current proposal and suggested that it would be appropriate to table the consideration of the Utility Plan until they have a chance to work with the Committee. Mr. Fleck, Utility Plan Review Committee Chair agreed with the recommendation to table the consideration. Mr. Mays made a motion to table the consideration of the Utility Plan. Mr. Holdren seconded the motion and it was approved.

7. **Decision Item: Plan Amendment – East I-25 Sanitation District**

Ms. O’Neill provided a summary of the proposed plan amendment and the comments received. She indicated that there were three comments regarding the amendment. The first comment was from St. Vrain Sanitation District who was opposed to giving up any of their 208 boundary to the East I-25 Sanitation District. The second comment was from the McRae Group. This property owner requested that the current 208 provider of Mead be maintained for their property. The third comment was from the Town of Mead. The Town submitted a letter which has been posted on the website. The first part of the letter argued the ability of the East I-25 Sanitation District to apply for a plan amendment because they do not qualify as a Management Agency or an Operating Agency. Ms. O’Neill indicated that the NFRWQPA lists two types of Management Agencies, Land Use and Operating. The East I-25 Sanitation District is not a Land Use Management Agency but they do qualify as an Operating Agency. Listing them as an Operating Agency is part of the proposed amendment and would be consistent with the way other Sanitation Districts are recognized and therefore they are entitled to request the amendment. Ms. O’Neill indicated that the second part of the Town’s letter requested technical assistance from NFRWQPA. Ms. O’Neill discussed this with representatives from Mead and East I-25 Sanitation District and both are open to a meeting. She indicated that she would move forward with scheduling that meeting and working on goals and an agenda for the meeting that would provide an opportunity for productive discussion. NFRWQPA is planning to move forward with the public hearing on the amendment at the March 27, 2008 meeting. She indicated that if the service boundary issues are not resolved between the parties prior to that meeting, the guidance on wastewater utility service area conflicts which is part of the Utility Plan Guidance will be used to structure the presentation. Mr. Wright stated that there have been two property owners that have sent letters acknowledging that they would prefer to be served by the Town of Mead. Ms. O’Neill stated that the second letter did not come directly to NFRWQPA. It went to Mead and is included in the packet with the Mead information. Ms. Stewart stated that the East I-25 Sanitation District is required to seek a change in the 208 boundary for the entire district and as a result they will need to include those properties until they have excluded from the District.

7. **Other Business**

Water Quality Control Commission: Ms. O’Neill gave an update from the February meeting of the Commission. The main item on the WQCC agenda in February was the consideration of the 2008 303(d) and the Monitoring and Evaluation list.

8. **Adjourn**

There being no further business the meeting was adjourned at 3:30pm.