

MINUTES
NFRWQPA – EXECUTIVE COMMITTEE
June 26, 2008

1. Determination of a Quorum

The meeting was called to order by Chair, Jeff Hodge. Other Executive Committee members present were: Steve Adams, Jon Mays and Dave Andre. Because there was not a quorum, it was determined that Ms. O'Neill would follow up with other committee members following the meeting on all motions.

2. Approval of Agenda

Ms. O'Neill would like to add to other business – Larimer County 1041 Regulation update. Mr. Adams would like to add to other business – CDPHE request for monitoring information – South Platte data – deadline August 1st. Mr. Adams will send information to Ms. O'Neill and she will forward request out.

3. Approval of Minutes

Minutes of the March 27, 2008 meeting were considered. Mr. Mays made a motion to approve the minutes. Mr. Adams seconded the motion and those present all voted in favor. Following the meeting Ms. O'Neill contacted the other committee members and received two additional votes in favor, therefore the motion passed.

4. Preliminary 2009 Dues & Budget

Ms. O'Neill stated that the dues schedule was put together by using the same per capita population estimate from last year as they are the most current available. However, 2007 population numbers should be available by the end of the year to calculate final dues. Ms. O'Neill will send out preliminary dues via e-mail and it will also be posted on the NFRWQPA website. Invoices will still be sent out at the end of the year by mail. Mr. Adams made a motion to use the information that's been provided for the preliminary 2009 dues. Mr. Mays seconded the motion and those present all voted in favor. Following the meeting Ms. O'Neill contacted the other committee members and received two additional votes in favor, therefore the motion passed.

Ms. O'Neill stated that she estimated the budget using the proposed dues. Salary is projected at the current level. An amount to cover any salary increases and associated expenses (retirement, FICA) has been included in the contingency salary line item. Last year's budget was \$33,000.00 under budget on expenses and she projected that this year will be about \$22,000.00 under budget. She indicated that even though we have lost some valuable members in the last couple of years we still are holding a healthy budget. Ms. O'Neill requested that a letter be sent to Larimer County asking to reconsider their membership. Ms. O'Neill will put together a draft of the letter and circulate for comment. Mr. Adams states that the economy is down, and he does not want to show an increasing budget. Mr. Adams requests that the budget not show an increase in expenses and that it should better reflect what we need to operate. He also suggested changes to the legal and mileage line items. In addition he brought up questions regarding the part time employee position and the use of the term "net assets" in the budget. The budget will be fine tuned and brought back for review in September.

5. NFRWQPA Utility Plan & Site Application Policy

Ms. O'Neill indicated that the item was placed on the agenda in follow-up to a letter sent to the membership from Boxelder Sanitation district challenging the need for Utility Plans for Site Application consideration. She reviewed comments that she had received regarding the letter from Ken Rutt and Wayne Ramey. She also followed up with DRCOG regarding their process for reviewing Site Applications without Utility Plans. Ms. O'Neill stated what she felt the goal of the Utility Plan policy was and questioned whether the Committee felt changes were appropriate. She stated that she did not agree with what was included in the letter. Mr. Adams stated that the letter from Boxelder points out discrepancies in the existing policies however the intent was always to require Utility Plans. These plans were meant to be a replacement and improvement on the

previous 201 Facility Plans. He then questioned whether there were minor items that could be considered without a Utility Plan. He pointed out that the Utility Plan Review Committee process was established in response to the memberships' request to reduce the amount of information the membership was asked to review for each meeting. He suggested that this is a question for the membership and whether they want to return to the way things used to be done. Mr. Andre stated that it was a matter of balance yet still trying to be complete and accurate. Ms. O'Neill stated that her goal would be to have committee review of the proposals. Mr. Mays stated that the DRCOG process may be a good option in the interim however the Utility Plan is a valuable planning tool. Mr. Adams stated that our track record with the state is also very good when applications are supported by an approved plan. Mr. Andre reiterated the point and stated that we are trying to ensure success. Mr. Adams stated that this is really a discussion and decision for the membership however there may be some confusion at this point regarding the original intent. He also suggested that Boxelder lead the discussion at the meeting and that we may want to ask for input from the entities that have received approval on their Utility Plans.

6. Regulation No. 22 Revisions

NFRWQPA has proposed to the State two things for regulation review. Those include:

1. Improve process for people to test pilot treatment technologies.
2. Requiring Utility Plans as part of regulation 22.

Ms. O'Neill asked if the executive committee is in favor of continuing with the request. Ms. O'Neill stated that the Utility Plan Request may have opposition. Mr. Adams suggested continuing for the time being. Ms. O'Neill will participate in the workgroup and will keep everyone posted on the progress.

7. Area Wide Water Quality Management Plan 2007 Update – WQCC Hearing

Ms. O'Neill stated that the Division will be recommending approval of the update. Mead may be opposing the approval of the plan. Ms. O'Neill stated that there has also been internal discussion between State and EPA of who should approve 208 Plans. Ms. O'Neill indicated that NFRWQPA will be prepared for process and policy questions at the hearing.

8. GIS Agreements with Non-Member Entities

Ms. O'Neill requested approval to share GIS data with DRCOG. Mr. Andre made a motion to approve the request and Mr. May seconded the motion, all those present voted in favor of the motion. Following the meeting Ms. O'Neill contacted the other committee members and received two additional votes in favor, therefore the motion passed.

9. Other Business

A. 604(b) Project Update

Ms. O'Neill said she had still not heard anything from the state yet about awarding 2009 604(b) funds. She understands that the state is waiting on the EPA budget. The ideas that the Association has prepared so far for projects include further updates to the GIS Program.

B. Audit Update

The Association has signed the engagement letter and the Accountant is working on conversion of the year end statement and submitting that to the Auditor.

C. Regional Water Projects

Ms. O'Neill has received a couple of general questions about NFRWQPA involvement in the NISP/Glade Reservoir review. Ms. O'Neill indicated to people that the projects don't fall within our general mission and so we are not involved at this point but many of our member entities are involved in extensive reviews – on opposite sides of the debate. It was agreed that NFRWQPA should not be involved at this time. For NFRWQPA to get involved in the review would take a significant time/money commitment.

D. Larimer County 1041 regulation update

Ms. O'Neill indicated Larimer County has started on 1041 regulation process. They are doing it in steps. Ms. O'Neill has contacted Larimer County about possibly doing a presentation to our group.

10. Adjournment

There being no further business, Mr. Andre made a motion to adjourn, Mr. Adams seconded the motion and the meeting was adjourned at 2:18 p.m.