



NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION
257 Johnstown Center Dr.; Unit 206
Johnstown, CO 80534
970-587-8872 – <http://www.nfrwqpa.org>

EXECUTIVE COMMITTEE AGENDA

September 7, 2023, @ 12:00 PM

Hybrid Meeting

Remote Access: Microsoft Teams meeting

[Click here to join the meeting](#)

Or call in (audio only)

[+1 720-739-6745](tel:+17207396745) United States, Denver

Phone Conference ID: 438 069 278#

Meeting Location: NFRWQPA Office

Notice is given to the members of the North Front Range Water Quality Planning Association (NFRWQPA) and the general public. The Association will hold its Executive Committee meeting, open to the public, on the date and location posted above.

1. **CALL MEETING TO ORDER.**
2. **NOTICE TO COMMITTEE MEETING IS RECORDED.**
3. **DETERMINATION OF A QUORUM.**
Brian Zick - Chair, Vice Chair-Vacant, Rob Fleck-Treasure, Chris Bieker, Derik Caudill, Tom Parko, Tyler Eldridge, and Mark Oberschmidt.
4. **APPROVAL OF AGENDA.**
5. **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST.**
6. **PUBLIC COMMENTS.**
7. **APPROVAL OF PAST MINUTES.** - Attachment #1 (pages 3-5).
For review and consideration by the Executive Committee are the July 6, 2023, meeting minutes.
8. **ACCOUNTS RECEIVABLES AND PAYABLES REVIEW.** - Attachment #2 (pages 6-9).
For review and consideration are the accounts receivables and payables for June, July, and August 2023.
9. **DISCUSSION ITEM.** South Platte Basin Roundtable Water Supply Reserve Fund Grant.
South Platte Basin Roundtable Water Supply Reserve Fund Grant update.
10. **DISCUSSION ITEM.** [Utility Plan Guidance Document Updates.](#)
The Utility Plan Guidance Document will be updated to incorporate Environmental Justice and Climate sections to comply with the Association's BIL funding. As stated within the Utility Plan Document, DMOAs submitting Utility Plans may choose to conduct an environmental justice evaluation and climate assessment at the direction of their stakeholders and decision-makers according to a DMOAs own organizational philosophies and mission. The update will include other administrative updates for continuity with the Association's 208 AWQMP. The Utility Plan Review Committee will review the revisions of the Utility Plan Document and then present it to the membership for review and approval before yearend.

11. ADJOURN.

Attachment #1



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EXECUTIVE COMMITTEE MINUTES

July 6, 2023, @ 12:00 PM

Hybrid Meeting

1. **CALL MEETING TO ORDER.**

The meeting was called to order at 12:15 PM by Mr. Thomas.

2. **NOTICE TO COMMITTEE MEETING IS RECORDED.**

Mr. Thomas stated that the meeting is recorded.

3. **DETERMINATION OF A QUORUM.**

Attendance:

NFRWQPA – Mr. Thomas, Manager

Executive Committee Officers –

Chair – Brian Zick – Boxelder S.D.

Vice-Chair – Vacant

Treasurer – Robert Fleck – St. Vrain S.D.

Officer – Chris Bieker – Upper Thompson S.D.

Officer – Tyler Eldridge – City of Greeley

Officer – Mark Oberschmidt – City of Evans

Executive Committee Officers Absent –

Officer – Tom Parko – Weld County

Officer – Derik Caudil – S. Ft. Collins S.D.

Membership –

N/A

Public –

N/A

- a quorum was announced

4. **APPROVAL OF AGENDA.**

Mr. Fleck moved to approve the agenda seconded by Mr. Elridge. – motion carried unanimously.

5. **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST.**

No conflicts of interest were disclosed during the meeting.

6. **PUBLIC COMMENTS.**

No public comments were stated.

7. **APPROVAL OF PAST MINUTES.**

Mr. Zick moved to approve the May 4, 2023, minutes seconded by Mr. Bieker. – motion carried unanimously.

8. **ACCOUNTS RECEIVABLES AND PAYABLES REVIEW.**

The accounts receivables and payables for April and May 2023 were presented and reviewed. Mr. Zick moved to approve the reviewed receivables and payables for April and May 2023 and, seconded by Mr. Elridge – motion carried unanimously.

9. **DECISION ITEM.** Determination of Executive Committee Seats.

The Executive Committee agreed to determine the Executive Committee seats at the November meeting, including the following 2024 responsibilities.

10. **DISCUSSION ITEM.** Colorado Health Rivers Fund Grant.
Mr. Thomas provided an update on the Colorado Healthy Rivers Fund Grant that included onboarding and training from the Colorado Watershed Assembly.
11. **DISCUSSION ITEM.** South Platte Basin Roundtable Water Supply Reserve Fund Grant.
Mr. Thomas provided an update on the South Platte Basin Roundtable Water Supply Reserve Fund Grant, including the voluntary special assessment invoices sent to the membership.
12. **DISCUSSION ITEM.** Office Space and Lease.
The Executive Committee directed Mr. Thomas to pursue the renewal of the Association's office space.
13. **ADJOURN.**

Attachment #2

