



## ASSOCIATION MEETING AGENDA

May 26, 2022 @ 2:00 PM

Remote Meeting Only

### Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+1 720-739-6745 United States, Denver

Phone Conference ID: 998 959 026#

*Notice is given to the North Front Range Water Quality Planning Association (NFRWQPA) members and the general public that the Association will hold its regular association meeting, which is open to the public.*

1. **CALL MEETING TO ORDER.**
2. **NOTICE TO MEMBERSHIP MEETING IS RECORDED.**
3. **DETERMINATION OF A QUORUM FROM MEMBERSHIP.** – Attachment #1 (page3).
4. **APPROVAL OF AGENDA.**
5. **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST.**
6. **PUBLIC COMMENTS.**
7. **APPROVAL OF PAST MINUTES.** – Attachment #2 (page 4-6).  
For review and consideration are the April 28, 2022, meeting minutes.
8. **FINANCIAL REPORTS:** – Attachment #3 (page 7-9).  
For review and consideration is the April 2022 financial statement.
9. **DECISION ITEM:** Boxelder Sanitation District 208 WUSA Modification.  
The Boxelder Sanitation District submitted a 208 Areawide Water Quality Management Plan Amendment to modify its Wastewater Utility Service Area. The Boxelder Sanitation District amendment application is available [online](#) to modify its Wastewater Utility Service Area.
10. **DECISION ITEM:** Galeton Water & Sanitation District Utility Plan.  
The Galeton Water & Sanitation District submitted a Utility Plan for review and approval on December 14, 2021. The Utility Plan submitted is available [online](#). A Utility Plan for the District was approved on December 7, 2017, for a new packaged mechanical treatment plant. The current facility utilizes a two (2)-cell lagoon system to treat the wastewater generated in the District prior to being discharged to Willow Creek. The District is now pursuing a lagoon rehabilitation project with the installation of electrocoagulation and ion-exchange units. The District was issued a Notice of Violation/Cease and Desist

Order No. CO-DO-140212-1 by the CDPHE on February 12, 2014, for several effluent limit violations. The existing facility continues to violate discharge permit limits; therefore, the District has not been able to close out its existing NOV.

**11. DISCUSSION ITEM:** Executive Committee Update.

Jason Graham, Executive Committee Chair, resigned from his position with the Association on May 5, 2022. During the Executive Committee Meeting on May 5, 2022, Brian Zick (Vice-chair) assumed the Executive Committee Chair seat per the Articles of Association. As a result, the Association Vice-chair is vacant, and one Executive Committee seat is also vacant.

**12. PRESENTATION:** [PFAS Threats to Land Application?](#)

Dr. Ian Pepper, Regents Professor with the University of Arizona, is conducting a Nationwide PFAS Biosolids research project to determine PFAS potential exposure from Biosolids.

**13. OTHER BUSINESS:**

a) Workgroup Update Presentations can be accessed [here](#).

**14. ADJOURN**

<b>NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION</b>
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257 Johnstown Center Dr.; Unit 206  
Johnstown, CO 80534  
970.587.8872 - <http://www.nfrwqpa.org>

<b>Designated Management and Operation Agency Members</b>
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	Designation	Primary Contact	Alternate Contact	2022 Dues	
1	<b>Ault, Town of</b>	Management/Operation Agency	Grant Ruff	Dustin Preston	PAID
2	<b>Berthoud, Town of</b>	Management/Operation Agency	Chris Kirk	Wayne Ramey	PAID
3	<b>Boxelder Sanitation District</b>	Management/Operation Agency	Brian Zick	David Lewis	PAID
4	<b>Brighton, Town of</b>	Management/Operation Agency	Kim Schoen		PAID
5	<b>Broomfield, City &amp; County</b>	Management/Operation Agency	Ken Rutt	Dennis Rodriguez	PAID
6	<b>Eaton, Town of</b>	Management/Operation Agency	Greg Brinck	Wesley LaVanchy	PAID
7	<b>Erie, Town of</b>	Management/Operation Agency	Jon Coyle	Bruce Chameroy	PAID
8	<b>Estes Park, Town of</b>	Management Agency	Chris Eshelman	Reuben Bergsten	PAID
9	<b>Estes Park Sanitation District</b>	Operation Agency	James Duell		PAID
10	<b>Evans, City of</b>	Management/Operation Agency	Randy Ready	Todd Hepworth	PAID
11	<b>Fox Acres Community Services</b>	Private Agency	Richard Hopp	Ted Carter	PAID
12	<b>Ft. Collins, City of</b>	Management/Operation Agency	Jason Graham	Bonnie Pierce	PAID
13	<b>Ft. Lupton, City of</b>	Management/Operation Agency	Jon Mays	Chris Cross	PAID
14	<b>Galeton Water &amp; Sanitation District</b>	Operation Agency	William Warren		PAID
15	<b>Greeley, City of</b>	Management/Operation Agency	Jeremy Woolf	Adam Prior	PAID
16	<b>Hudson, Town of</b>	Management/Operation Agency	Jennifer Woods	Interim Manager/Planning Director	PAID
17	<b>Johnstown, Town of</b>	Management/Operation Agency	Ellen Hilbig	Matt LeCerf	PAID
18	<b>Keenesburg, Town of</b>	Management/Operation Agency	Mark Gray		PAID
19	<b>Kersey, Town of</b>	Management/Operation Agency	Christian Morgan		PAID
20	<b>Larimer County</b>	Management Agency	Chris Manley	Keila Flores	PAID
21	<b>LaSalle, Town of</b>	Management/Operation Agency	Barry Schaeffer		PAID
22	<b>Lochbuie, Town of</b>	Management/Operation Agency	Steve Stamey		PAID
23	<b>Longmont, City of</b>	Management/Operation Agency	Mary Paterniti	Annie Noble	PAID
24	<b>Loveland, City of</b>	Management/Operation Agency	Joe Creaghe	Brandon Cayou	PAID
25	<b>Mead, Town of</b>	Management/Operation Agency	Hellen Migchelbrink	Erika Rasmussen	PAID
26	<b>Metro Water Recovery</b>	Operation Agency	Reed Koenig	Katie Koplitz	PAID
27	<b>Milliken, Town of</b>	Management/Operation Agency	Don Stonebrink	Brad Simons	PAID
28	<b>Northglenn, City of</b>	Management/Operation Agency	Manuel Freye	Shelley Stanley	PAID
29	<b>Pierce, Town of</b>	Management/Operation Agency	Pat Larson		PAID
30	<b>Platteville, Town of</b>	Management/Operation Agency	David Brand	Josh Leyba	PAID
<b>Resource Colorado Water &amp; Sanitation</b>					
31	<b>Metro District</b>		Paul Wilson	Scott Pearson	PAID
32	<b>Severance, Town of</b>	Management/Operation Agency	Nicholas Wharton	Mike Ketterling	PAID
33	<b>South Ft. Collins San. Dist.</b>	Management/Operation Agency	Chris Pletcher	Eric Bailey	PAID
34	<b>St. Vrain Sanitation District</b>	Management/Operation Agency	Rob Fleck	Dave Cross	PAID
35	<b>Timnath, Town of</b>	Management/Operation Agency	Don Taranto		PAID
36	<b>Upper Thompson San. Dist.</b>	Management/Operation Agency	Chris Bieker	Matt Allen	PAID
37	<b>Weld County</b>	Management Agency	Skip Holland	Katie Sall	PAID
38	<b>Wellington, Town of</b>	Management/Operation Agency	Bob Gowing	Mike Flores	PAID
39	<b>Windsor, Town of</b>	Management/Operation Agency	Dennis Markham		PAID
<b>Associates and Industries</b>					
40	<b>NCWCD</b>	Associate	Curtis Hartenstine	Ester Vincent	PAID
41	<b>Carestream</b>	Industry	John Dinges		
41 Representative Votes / 10 Representatives required for Quorum (25%)					

rev.3-11-2022

Attachment #2



## ASSOCIATION MEETING MINUTES

April 28, 2022; 2:00 PM

Remote Meeting

1. **CALL MEETING TO ORDER.**

Mr. Thomas called the meeting to order at 2:03 PM.

2. **NOTICE TO MEMBERSHIP MEETING IS RECORDED.**

Mr. Thomas notified the membership the meeting was recorded.

3. **DETERMINATION OF A QUORUM FROM MEMBERSHIP.**

Attendance:

**NFRWQPA** – Mr. Thomas, Manager

**Executive Committee Officers** –

Vice-Chair – Brian Zick – Boxelder S.D.

Officer – Chris Bieker – Upper Thompson S.D.

Officer – Jeremy Woolf – Greeley

Officer – Todd Hepworth – Evans

Officer – Tom Parko – Weld County

**Executive Committee Officers Absent** –

Chair – Jason Graham – Ft. Collins

Treasurer – Robert Fleck – St. Vrain S.D.

**Membership** –

Brandon Cayou – Loveland

Chris Pletcher – S. Ft. Collins S.D.

Dave Cross – St. Vrain S.D.

Dustin Preston – Ault

Joe Creaghe – Loveland

John Dinges – Carestream

Jon Coyle – Erie

Josh Leyba – Platteville

Katie Sall – Weld County

Keila Flores – Larimer County

Ken Mathews – Berthoud

Mary Paterniti – Longmont

Matt Allen – Upper Thompson S.D.

Rebecca Sturgeon – Metro Water Recovery

Reed Koenig – Metro Water Recovery

Robby Porsch – Evans

Shelley Stanley – Northglenn

Skip Holland – Weld County

**Public** –

Anna Hermes – NCWCD

Fernando Molina – JBS

– Mr. Thomas announced a quorum.

4. **APPROVAL OF AGENDA.**

Mr. Woolf motioned to approve the agenda, seconded by Ms. Stanley - Motion carried unanimously.

5. **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST.**

No conflicts of interest were disclosed.

6. **PUBLIC COMMENTS.**

No public comments were stated.

7. **APPROVAL OF PAST MINUTES.**

Mr. Bieker moved to approve the meeting minutes from March 24, 2022, seconded by Mr. Woolf. – Motion carried unanimously.

8. **FINANCIAL REPORTS.**

Mr. Parko moved to approve the March 2022 financial statement, seconded by Mr. Zick. – Motion carried unanimously.

9. **DISCUSSION ITEM:** Association Meetings; Remote, Hybrid, In-person?

The membership discussed future meetings and decided to continue remote meetings with hybrid meetings with the option to attend in-person quarterly.

10. **DISCUSSION ITEM:** Legislative Updates.

Mr. Thomas presented the following legislative updates with membership discussion. Ms. Rebecca Sturgeon with Metro Water Recovery gave the Industrial Stormwater General Permit for Non-extractive Industries presentation and discussion.

- a) Suncor Permit Public Comments.
- b) HB22-1322 Concerning the Regulation of Water Quality in the State.
- c) HB22-1345 Concerning Measures to Increase Protections from Perfluoroalkyl and Polyfluoroalkyl Chemicals.
- d) COR900000 Industrial Stormwater General Permit for Non-Extractive Industries.
- e) Regulation 22 Water Quality Forum Work Group – Historical Infrastructure.

11. **OTHER BUSINESS:**

- a) Workgroup Update Presentations can be accessed [here](#).

12. **ADJOURN**

Attachment #3

**North Front Range Water Quality Planning Association**  
**Financial Balance Sheet Statement - Budget vs. Actual - Cash Basis**  
As of April 30, 2022 and March 31, 2022

	<u>April 30, 22</u>	<u>March 31, 22</u>	<u>\$ Change</u>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
1100 · Checking NFRWQPA	25,854.46	121,229.87	-95,375.41
1250 · Colorado Trust NFRWQPA	645,937.55	545,718.04	100,219.51
<b>Total Checking/Savings</b>	<u>671,792.01</u>	<u>666,947.91</u>	<u>4,844.10</u>
<b>Other Current Assets</b>			
1500 · Security Deposit	1,353.00	1,353.00	0.00
<b>Total Other Current Assets</b>	<u>1,353.00</u>	<u>1,353.00</u>	<u>0.00</u>
<b>Total Current Assets</b>	<u>673,145.01</u>	<u>668,300.91</u>	<u>4,844.10</u>
<b>TOTAL ASSETS</b>	<u><u>673,145.01</u></u>	<u><u>668,300.91</u></u>	<u><u>4,844.10</u></u>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Credit Cards</b>			
2050 · Mark's CC x7640	354.52	323.91	30.61
<b>Total Credit Cards</b>	<u>354.52</u>	<u>323.91</u>	<u>30.61</u>
<b>Other Current Liabilities</b>			
2300 · Pension Payable	996.94	498.47	498.47
24000 · Payroll Liabilities			
2406 · Accrued Vacation Payable	1,592.31	1,592.31	0.00
2407 · PERA	3,942.97	1,971.44	1,971.53
<b>Total 24000 · Payroll Liabilities</b>	<u>5,535.28</u>	<u>3,563.75</u>	<u>1,971.53</u>
<b>Total Other Current Liabilities</b>	<u>6,532.22</u>	<u>4,062.22</u>	<u>2,470.00</u>
<b>Total Current Liabilities</b>	<u>6,886.74</u>	<u>4,386.13</u>	<u>2,500.61</u>
<b>Total Liabilities</b>	<u>6,886.74</u>	<u>4,386.13</u>	<u>2,500.61</u>
<b>Equity</b>			
2810 · Assets Beginning of Year	572,240.82	572,240.82	0.00
32000 · Retained Earnings	-13,380.51	-13,380.51	0.00
<b>Net Income</b>	<u>107,397.96</u>	<u>105,054.47</u>	<u>2,343.49</u>
<b>Total Equity</b>	<u>666,258.27</u>	<u>663,914.78</u>	<u>2,343.49</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>673,145.01</u></u>	<u><u>668,300.91</u></u>	<u><u>4,844.10</u></u>

No assurance is provided on these financial statements.  
The financial statements do not include a statement of cash flows.  
Substantially all disclosures required by GAAP omitted.



**North Front Range Water Quality Planning Association**  
**Income Statement of Revenue and Expenses - Budget vs. Actual - Cash Basis**  
For the One-Month and Four-Month Periods Ended April 30, 2022

	<u>April 22</u>	<u>Jan-April 22</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Revenues</b>				
9010 · Membership Dues	14,500.00	163,625.00	159,375.00	102.67
9015 · Nonmember Review Fees		-		
9020 · Interest Income	218.51	410.73	250.00	164.29
9030 · CDPH & E	-	-	10,500.00	-
9990 · Miscellaneous	45.00	45.00	-	100.00
<b>Total Revenues</b>	<u>14,763.51</u>	<u>164,080.73</u>	<u>170,125.00</u>	<u>96.45</u>
<b>Expenses</b>				
3100 · Salary	8,005.77	32,023.08	100,000.00	32.02
3101 · Health Insurance Allow.	667.93	2,671.72	8,400.00	31.81
3102 · Dental Allowance	-	-	550.00	-
3103 · Vision Stipend	-	-	200.00	-
3200 · Health Insurance	-	-	12,000.00	-
3220 · Life Insurance	-	-	100.00	-
3300 · Retirement Contributions	173.47	693.88	2,000.00	34.69
3400 · FICA/PERA Manager	1,360.04	5,440.16	20,000.00	27.20
3600 · Workman's Compensation	-	-	425.00	-
5010 · Rent & Utilities	1,353.00	5,331.00	16,250.00	32.81
5100 · Telephone Cellular	75.00	300.00	900.00	33.33
5120 · Interest	-	-	10.00	-
5130 · Internet Service	142.46	574.96	2,000.00	28.75
5140 · IT Support	240.00	2,647.40	3,000.00	88.25
5150 · Advertising	-	-	500.00	-
5160 · Insurance	-	-	450.00	-
5200 · Printing	-	-	-	-
5250 · Legal Notices	-	-	-	-
5300 · Office Supplies	144.85	519.88	2,000.00	25.99
5350 · Postage	-	58.00	150.00	38.67
5400 · Dues & Subscriptions	100.00	5,847.51	7,500.00	77.97
5425 · Intergovernmental Assist	-	-	10,000.00	-
5450 · Training	-	-	500.00	-
5500 · Mileage Reimbursement	-	-	2,000.00	-
5510 · Meals & Lodging	-	20.18	2,500.00	0.81
5520 · Transportation	-	-	500.00	-
5550 · Conferences	-	-	2,000.00	-
5600 · Accounting	157.50	555.00	4,500.00	12.33
5650 · Auditing	-	-	6,500.00	-
5700 · Legal	-	-	10,000.00	-
5750 · Bank Charges	-	-	50.00	-
5800 · Capital Recovery	-	-	750.00	-
5850 · Capital Expenditures	-	-	4,500.00	-
5900 · Contingency Website	-	-	-	-
6010 · Contract Services/GIS	-	-	25,000.00	-
6011 · Contract Services Office	-	-	-	-
6020 · Contract Supplies State	-	-	-	-
6025 · Operations Contingency w/	-	-	20,000.00	-
7000 · Miscellaneous Expense	-	-	100.00	-
<b>Total Expenses</b>	<u>12,420.02</u>	<u>56,682.77</u>	<u>265,335.00</u>	<u>21.36</u>
<b>Net Revenues and Expenses</b>	<u><u>2,343.49</u></u>	<u><u>107,397.96</u></u>	<u><u>(95,210.00)</u></u>	<u><u>(112.80)</u></u>

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