



NORTH FRONT RANGE WATER QUALITY PLANNING ASSOCIATION
257 Johnstown Center Dr.; Unit 206
Johnstown, CO 80534
970-587-8872 – <http://www.nfrwqpa.org>

ASSOCIATION MEETING AGENDA

September 28, 2023 @ 2:00 PM

Hybrid Meeting

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 242 476 509 668

Passcode: SP9BcZ

Or call in (audio only)

[+1 720-739-6745](tel:+17207396745)

Phone Conference ID: 857 202 912#

Notice is given to the North Front Range Water Quality Planning Association (NFRWQPA) members and the general public that the Association will hold its regular association meeting, which is open to the public.

1. **CALL MEETING TO ORDER.**
2. **NOTICE TO MEMBERSHIP MEETING IS RECORDED.**
3. **DETERMINATION OF A QUORUM FROM MEMBERSHIP.** – Attachment #1 (page3).
4. **APPROVAL OF AGENDA.**
5. **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST.**
6. **PUBLIC COMMENTS.**
7. **APPROVAL OF PAST MINUTES.** – Attachment #2 (pages 4-6).
For review and consideration are the August 24, 2023, meeting minutes.
8. **FINANCIAL REPORTS:** – Attachment #3 (pages 7-9).
For review and consideration are the August 2023 financial statements.
9. **DECISION ITEM:** The City of Evans Utility Plan.
The City of Evans has written a Utility Plan for consideration and approval by the Association. The Utility Plan proposes to expand its WWTF from 2.88 MGD and 6,624 ppd BOD to 3.22 MGD and 10,300 ppd BOD (2040), including numerous collection system projects. The Utility Plan final draft and other associated materials are available on the website [here](#).
10. **DECISION ITEM:** Resource Colorado Water and Sanitation Metro District Site Application.
The Resource Colorado Water and Sanitation Metro District Utility Plan and 208 Plan Amendment approved on February 23, 2023, included a 208 Areawide Water Quality Management Plan Amendment, constructing a new WWTF and a 208 Wastewater Utility Service Area boundary modification. The Utility Plan and Site Application have a WWTF rating of 0.6 mgd and 1,500 ppd BOD with future expansions planned. The first expansion of the facility, as currently documented in the master plan, will double the hydraulic and organic loading limit. The site application and other associated materials are available on

the website [here](#).

11. OTHER BUSINESS:

Workgroup Update Presentations can be accessed [here](#).

12. ADJOURN

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| |
|---|
| Designated Management and Operation Agency Members |
|---|

| | Designation | Primary Contact | Alternate Contact | 2023 Dues |
|---|-----------------------------|---------------------|-------------------|-----------|
| 1 Ault, Town of | Management/Operation Agency | Grant Ruff | Dustin Preston | PAID |
| 2 Berthoud, Town of | Management/Operation Agency | Chris Kirk | Wayne Ramey | PAID |
| 3 Boxelder Sanitation District | Management/Operation Agency | Brian Zick | David Lewis | PAID |
| 4 Brighton, Town of | Management/Operation Agency | Kim Schoen | | PAID |
| 5 Broomfield, City & County | Management/Operation Agency | Ken Rutt | Dennis Rodriguez | PAID |
| 6 Dacono, City of | Management Agency | Bobby Redd | Jennifer Krieger | PAID |
| 7 Eaton, Town of | Management/Operation Agency | Greg Brinck | Wesley LaVanchy | PAID |
| 8 Erie, Town of | Management/Operation Agency | Jon Coyle | Bruce Chameroy | PAID |
| 9 Estes Park, Town of | Management Agency | Chris Eshelman | Reuben Bergsten | PAID |
| 10 Estes Park Sanitation District | Operation Agency | James Duell | | PAID |
| 11 Evans, City of | Management/Operation Agency | Robby Porsch | Mark Oberschmidt | PAID |
| 12 Fox Acres Community Services | Private Agency | Richard Hopp | Ted Carter | PAID |
| 13 Ft. Collins, City of | Management/Operation Agency | Kathryne Marko | Jesse Schlam | PAID |
| 14 Ft. Lupton, City of | Management/Operation Agency | Chris Cross | | PAID |
| 15 Galeton Water & Sanitation District | Operation Agency | William Warren | | PAID |
| 16 Greeley, City of | Management/Operation Agency | Tyler Eldridge | Adam Prior | PAID |
| 17 Hudson, Town of | Management/Operation Agency | Bruce Lange | Jennifer Woods | PAID |
| 18 Johnstown, Town of | Management/Operation Agency | Ellen Hilbig | Matt LeCerf | PAID |
| 19 Keenesburg, Town of | Management/Operation Agency | Mark Gray | | PAID |
| 20 Kersey, Town of | Management/Operation Agency | Christian Morgan | | PAID |
| 21 Larimer County | Management Agency | Chris Manley | Keila Flores | PAID |
| 22 LaSalle, Town of | Management/Operation Agency | Barry Schaeffer | | PAID |
| 23 Lochbuie, Town of | Management/Operation Agency | Steve Stamey | Wayne Ramey | PAID |
| 24 Longmont, City of | Management/Operation Agency | Mary Paterniti | Annie Noble | PAID |
| 25 Loveland, City of | Management/Operation Agency | Joe Creaghe | Brandon Cayou | PAID |
| 26 Mead, Town of | Management/Operation Agency | Hellen Migchelbrink | Erika Rasmussen | PAID |
| 27 Metro Water Recovery | Operation Agency | Reed Koenig | Katie Koplitz | PAID |
| 28 Milliken, Town of | Management/Operation Agency | Don Stonebrink | Brad Simons | PAID |
| 29 Northglenn, City of | Management/Operation Agency | Manuel Freye | Shelley Stanley | PAID |
| 30 Pierce, Town of | Management/Operation Agency | Pat Larson | | PAID |
| 31 Platteville, Town of | Management/Operation Agency | David Brand | Josh Leyba | PAID |
| Resource Colorado Water & Sanitation | | | | |
| 32 Metro District | | Paul Wilson | Paul Goluskin | PAID |
| 33 Severance, Town of | Management/Operation Agency | Nicholas Wharton | Mike Ketterling | PAID |
| 34 South Ft. Collins San. Dist. | Management/Operation Agency | Derik Caudill | Eric Bailey | PAID |
| 35 St. Vrain Sanitation District | Management/Operation Agency | Rob Fleck | Dave Cross | PAID |
| 36 Timnath, Town of | Management/Operation Agency | Don Taranto | | PAID |
| 37 Upper Thompson San. Dist. | Management/Operation Agency | Chris Bieker | Matt Allen | PAID |
| 38 Weld County | Management Agency | Tom Parko | Katie Sall | PAID |
| 39 Wellington, Town of | Management/Operation Agency | Bob Gowing | Mike Flores | PAID |
| 40 Windsor, Town of | Management/Operation Agency | Dennis Markham | | PAID |

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|----------------------------------|
| Associates and Industries |
|----------------------------------|

| | | | | |
|---------------|-----------|-------------|---------------|------|
| 41 NCWCD | Associate | Anna Hermes | Ester Vincent | PAID |
| 42 Carestream | Industry | John Dinges | | PAID |

42 Representative Votes / 10 Representatives required for Quorum (25%)

rev.6-28-2023

Attachment #2



ASSOCIATION MEETING MINUTES

August 24, 2023, 2:00 PM

1. **CALL MEETING TO ORDER.**

Mr. Thomas called the meeting to order at 2:01 PM.

2. **NOTICE TO MEMBERSHIP MEETING IS RECORDED.**

Mr. Thomas notified the membership the meeting was recorded.

3. **DETERMINATION OF A QUORUM FROM MEMBERSHIP.**

Attendance:

NFRWQPA – Mr. Thomas, Manager

Executive Committee Officers –

Chair – Brian Zick – Boxelder S.D.

Treasurer – Robert Fleck – St. Vrain S.D.

Officer – Chris Bieker – Upper Thompson S.D.

Officer – Derik Caudill – S. Fort Collins S.D.

Officer – Mark Oberschmidt – Evans

Executive Committee Officers Absent –

Vice Chair – Vacant

Officer – Tyler Eldridge – Greeley

Officer – Tom Parko – Weld County

Membership –

Annie Noble – Longmont

Brandon Cayou – Loveland

Chris Manley – Larimer County

Eric Czaikowski – Northglenn

Dave Cross – St. Vrain S.D.

Dustin Preston – Ault

Jesse Schlam – Fort Collins

John Dinges – Carestream

Josh Leyba – Platteville

Grant Ruff – Ault

Katie Koplitz – Metro Water Recovery

Katie Sall – Weld County

Lyndsay Holbrook – Weld County

Mary Paterniti – Longmont

Matt Allen – Upper Thompson S.D.

Reed Koenig – Metro Water Recovery

Robby Porsch – Evans

Shelley Stanley – Northglenn

Public –

Justine Beckstrom – Vranesh & Raisch, LLP (Town of Eagle)

Stephen Wilson – Town of Eagle

Cindie Kirby – RESPEC

Natalie Acosta – RESPEC

Rene Santin – Northern Engineering

Fred Wegert – Northern Engineering

Robert Emmons – JBS

– Mr. Thomas announced a quorum.

4. **APPROVAL OF AGENDA.**

Mr. Bieker motioned to approve the agenda, seconded by Mr. Oberschmidt - Motion carried unanimously.

5. **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST.**

No conflicts of interest were disclosed.

6. **PUBLIC COMMENTS.**

No public comments were stated.

7. **APPROVAL OF PAST MINUTES.**

Mr. Bieker motioned to approve the June 22, 2023, meeting minutes, seconded by Mr. Leyba. – the motion carried unanimously.

8. FINANCIAL REPORTS.

Mr. Oberschmidt moved to approve the June and July 2023 financial statements, seconded by Mrs. Stanley. – the motion carried unanimously.

9. DECISION ITEM: The Town of Ault Utility Plan.

The Town of Ault Utility Plan was presented by Mr. Rene Santin of Northern Engineering for consideration and approval by the Association. The Utility Plan proposed to expand its WWTF from 0.15 mgd and 625 ppd BOD to 0.40 mgd and 1,089 ppd BOD (2040), including adding a new lift station (Grantz Farms) to its service area. Mrs. Stanley moved to approve the Town of Ault Utility Plan, seconded by Mr. Leyba. – the motion carried unanimously.

10. DECISION ITEM: CDPHE Fee-Setting Rule.

In 2023, the Colorado legislature voted to remove WQCC fees from statute and direct the WQCC to set fees in regulation. The stakeholder process regarding the fee-setting rule has started. This stakeholder process will directly affect clean water permitting future fees. Mrs. Katie Koplitz with Metro Water Recovery presented flaws with the stakeholder process to consider future fees and asked for membership support concerning the issues. Mrs. Stanley moved to approve the Association supporting Metro Water Recovery in the fee-setting stakeholder process, seconded by Mr. Bieker. – the motion carried unanimously.

11. DECISION ITEM: Town of Eagle - Methodology for determining attainment with temperature standards.

Mrs. Justine Beckstrom with Vranesh and Raisch and Mr. Stephan Wilson with the Town of Eagle discussed how the WQCD and WQCC interpret the “warming event” in Regulation 31 and the 303(d) Listing Methodology. The Town of Eagle is seeking support for a request for the WQCC to reconsider the new 303(d) listing for temperature on Segment COUCEA09c based on the interpretation of the “warming event” in Regulation 31 and the 303(d) Listing Methodology. This interpretation would apply to all future assessments of temperature standards statewide. Mr. Bieker moved to approve the Association supporting the Town of Eagle’s request to the WQCC to reconsider the interpretation of the “warming event” in Regulation 31 and the 303(d) Listing Methodology, seconded by Mr. Leyba. – Motion carried unanimously.

12. DISCUSSION ITEM: Regional Nonpoint Source EPA 9-Element Watershed Plan Special Assessment Invoices.

Mr. Thomas provided an update on the Special Assessment Invoices issued for the Regional Nonpoint Source EPA 9-Element Watershed Plan. Membership to date has donated \$10,000 towards match funding for the grants obtained.

13. DISCUSSION ITEM: Regional Nonpoint Source EPA 9-Element Watershed Plan Update.

Mrs. Kirby and Mrs. Acosta with RESPEC gave an update on the progress of the Regional Nonpoint Source EPA 9-Element Watershed Plan.

14. OTHER BUSINESS:

Workgroup Update Presentations can be accessed [here](#).

15. ADJOURN

Attachment #3

North Front Range Water Quality Planning Association
Financial Balance Sheet Statement - Budget vs. Actual - Cash Basis
As of August 31, 2023 and July 31, 2023

| | <u>August 31, 23</u> | <u>July 31, 23</u> | <u>\$ Change</u> |
|--|--------------------------|--------------------------|------------------------|
| ASSETS | | | |
| Current Assets | | | |
| Checking/Savings | | | |
| 1100 · Checking NFRWQPA | 33,433.46 | 32,794.04 | 639.42 |
| 1250 · Colorado Trust NFRWQPA | 627,555.52 | 624,657.68 | 2,897.84 |
| Total Checking/Savings | <u>660,988.98</u> | <u>657,451.72</u> | <u>3,537.26</u> |
| Other Current Assets | | | |
| 1500 · Security Deposit | 1,353.00 | 1,353.00 | 0.00 |
| Total Other Current Assets | <u>1,353.00</u> | <u>1,353.00</u> | <u>0.00</u> |
| Total Current Assets | <u>662,341.98</u> | <u>658,804.72</u> | <u>3,537.26</u> |
| TOTAL ASSETS | <u>662,341.98</u> | <u>658,804.72</u> | <u>3,537.26</u> |
| LIABILITIES & EQUITY | | | |
| Liabilities | | | |
| Current Liabilities | | | |
| Credit Cards | | | |
| 2050 · Mark's CC x7640 | 1,165.56 | 696.41 | 469.15 |
| Total Credit Cards | <u>1,165.56</u> | <u>696.41</u> | <u>469.15</u> |
| Other Current Liabilities | | | |
| 2300 · Pension Payable | 621.60 | 621.60 | 0.00 |
| 24000 · Payroll Liabilities | 0.00 | 8,662.86 | -8,662.86 |
| 2406 · Accrued Vacation Payable | 1,592.31 | 1,592.31 | 0.00 |
| 2407 · PERA | 2,335.61 | 2,335.61 | 0.00 |
| Total 24000 · Payroll Liabilities | <u>3,927.92</u> | <u>12,590.78</u> | <u>-8,662.86</u> |
| Total Other Current Liabilities | <u>4,549.52</u> | <u>13,212.38</u> | <u>-8,662.86</u> |
| Total Current Liabilities | <u>5,715.08</u> | <u>13,908.79</u> | <u>-8,193.71</u> |
| Total Liabilities | <u>5,715.08</u> | <u>13,908.79</u> | <u>-8,193.71</u> |
| Equity | | | |
| 2810 · Assets Beginning of Year | 572,240.82 | 572,240.82 | 0.00 |
| 32000 · Retained Earnings | -20,229.24 | -22,729.24 | 2,500.00 |
| Net Income | 104,615.32 | 95,384.35 | 9,230.97 |
| Total Equity | <u>656,626.90</u> | <u>644,895.93</u> | <u>11,730.97</u> |
| TOTAL LIABILITIES & EQUITY | <u>662,341.98</u> | <u>658,804.72</u> | <u>3,537.26</u> |

No assurance is provided on these financial statements.
The financial statements do not include a statement of cash flows.
Substantially all disclosures required by GAAP omitted.

North Front Range Water Quality Planning Association
Statements of Revenue and Expenses - Budget vs. Actual - Cash Basis - Summary
For the One Month and Eight-Month Periods Ended August 31, 2022

| | <u>August 23</u> | <u>Jan-August 23</u> | <u>Budget</u> | <u>% of Budget</u> |
|--------------------------------------|-------------------------|--------------------------|----------------------------|-----------------------|
| Revenues | | | | |
| 9010 · Membership Dues | | 166,650.00 | 163,625.00 | 101.85 |
| 9015 · Nonmember Review Fees | | 3,985.00 | | |
| 9020 · Interest Income | 2,897.84 | 20,806.73 | 500.00 | 4,161.35 |
| 9030 · CDPH & E | 23,450.00 | 23,450.00 | 23,700.00 | 98.95 |
| 9040 · 319 Grants NPS Watershed Plan | 6,000.00 | 35,500.00 | 25,000.00 | 142.00 |
| 9990 · Miscellaneous | - | - | - | - |
| Total Revenues | <u>32,347.84</u> | <u>250,391.73</u> | <u>212,825.00</u> | <u>117.65</u> |
| Expenses | | | | |
| 3100 · Salary | 11,620.08 | 92,960.61 | 154,008.00 | 60.36 |
| 3600 · Workman's Compensation | - | 273.00 | 425.00 | 64.24 |
| 5010 · Rent & Utilities | 1,353.00 | 10,824.00 | 20,000.00 | 54.12 |
| 5100 · Telephone Cellular | 75.00 | 600.00 | 900.00 | 66.67 |
| 5120 · Interest | - | - | 10.00 | - |
| 5130 · Internet Service | 142.97 | 1,145.63 | 3,000.00 | 38.19 |
| 5140 · IT Support | 1,100.00 | 3,964.03 | 5,000.00 | 79.28 |
| 5150 · Advertising | - | - | 500.00 | - |
| 5160 · Insurance | - | 500.00 | 750.00 | 66.67 |
| 5300 · Office Supplies | - | 1,319.09 | 2,000.00 | 65.95 |
| 5350 · Postage | - | 12.60 | 150.00 | 8.40 |
| 5400 · Dues & Subscriptions | 350.00 | 6,697.51 | 10,000.00 | 66.98 |
| 5425 · Intergovernmental Assist | - | 3,743.00 | 10,000.00 | 37.43 |
| 5450 · Training | - | - | 500.00 | - |
| 5500 · Mileage Reimbursement | - | 52.32 | 1,000.00 | 5.23 |
| 5510 · Meals & Lodging | 53.32 | 470.89 | 2,500.00 | 18.84 |
| 5520 · Transportation | - | - | 1,000.00 | - |
| 5550 · Conferences | - | 125.00 | 3,000.00 | 4.17 |
| 5600 · Accounting | 260.00 | 2,052.50 | 4,500.00 | 45.61 |
| 5650 · Auditing | - | - | 7,500.00 | - |
| 5700 · Legal | - | 1,322.50 | 15,000.00 | 8.82 |
| 5750 · Bank Charges | - | 0.49 | 50.00 | 0.98 |
| 5800 · Capital Recovery | - | - | 750.00 | - |
| 5850 · Capital Expenditures | - | - | 5,000.00 | - |
| 6010 · Contract Services/GIS | 5,662.50 | 19,713.24 | 50,000.00 | 39.43 |
| 6011 · Contract Services Office | - | - | 2,500.00 | - |
| 6025 · Operations Contingency w/ | - | - | 20,000.00 | - |
| Total Expenses | <u>20,616.87</u> | <u>145,776.41</u> | <u>320,043.00</u> | <u>45.55</u> |
| Net Revenues and Expenses | <u>11,730.97</u> | <u>104,615.32</u> | <u>(107,218.00)</u> | <u>(97.57)</u> |

No assurance is provided on these financial statements.
The financial statements do not include a statement of cash flows.
Substantially all disclosures required by GAAP omitted.